



**நிர்மாண உத்தரவாத நிதி (சீ.ஜி.எவ்)  
CONSTRUCTION GUARANTEE FUND (CGF)**

**பிணை முறிக்கான விண்ணப்பம்/உத்தரவாதம்/பாதுகாப்பு  
APPLICATION FOR A BID BOND/GUARANTEE/SECURITY**

[தயவு செய்து விண்ணப்பத்தை ஆங்கில பெரிய எழுத்துக்களில் நிரப்பவும். THE APPLICATION MUST BE FILLED IN ENGLISH.]

<b>A) ஒப்பந்தகாரர் அமைப்பு (வணிகப்பதிவின்படி) CONTRACTOR ORGANIZATION (AS PER BUSINESS REGISTRATION)</b>										
01	நிறுவனத்தின் பெயர், விலாசம் NAME OF THE COMPANY									
02	அஞ்சல் முகவரி POSTAL ADDRESS									
03	மின் அஞ்சல் E-MAIL									
04	தொடர்பு கொள்ள வேண்டிய நபர் CONTACT PERSON				05	கையடக்கத் தொலைபேசி MOBILE				
06	சீடா புத்தக இலக்கம் CIDA RECORD BOOK NO		07	செல்லுபடியாகும் காலம் VALID UP TO		08	சீடா உயர்தரம் CIDA HIGHEST GRADE		09	திறமைகள் SPECIALTY
<b>B) வேலை வழங்குனர் அமைப்பு EMPLOYER ORGANIZATION</b>										
09 வேலை வழங்குனருடைய பதவிப்பெயர் EMPLOYER DESIGNATION			10 பெயர் மற்றும் விலாசம் NAME & ADDRESS OF THE EMPLOYER			அரசு GOVERNMENT		அரை-அரசு/வாரியங்கள் /கார்ப்பரேஷன் SEMI-GOVERNMENT/ BOARDS /CORPORATION		தனியார் PRIVATE
11	தொலைபேசி TELEPHONE				12 மின் அஞ்சல் E-MAIL					
13 பயனாளி (பிணைமுறி வடிவமைப்பு, வேலை வழங்குனரிடமிருந்து வேறுபட்டால்) (BENEFICIARY (AS PER BID SECURITY FORMAT, IF DIFFERENT FROM EMPLOYER))										
<b>C) திட்டம் PROJECT</b>										
14 திட்டத்தின் பெயர் NAME OF PROJECT										
15 கேள்வி இல BID/CONTRACT NO					16 இந்த விண்ணப்பத்திற்காக கேட்கப்பட்ட சீடா தரம் REQUIRED CIDA GRADE AS PER BID DOCUMENT					
17 திட்ட அமைவிடம் PROJECT LOCATION			அருகிலுள்ள நகரம் NEAREST TOWN		18 மாவட்டம் DISTRICT		19 ஒப்பந்த கட்டளைகள் CONDITIONS CONTRACT TYPE			
19 திட்டத்துடன் தொடர்புடையது RELATED TO THE PROJECT				திறமைகள் SPECIALTY		உங்கள் தரம் YOUR GRADE				
<b>D) பிணை முறி BID BOND</b>										
20 பிணைமுறித்தொகை AMOUNT OF THE BOND ரூ RS										
21 செல்லுபடியாகும் காலம் ஏலம் திறக்கப்பட்ட திகதியிலிருந்து VALIDITY PERIOD - FROM BID OPENING DATE			திகதி DATE	மாதம் MONTH	ஆண்டு YEAR	இருந்து TO	திகதி DATE	மாதம் MONTH	ஆண்டு YEAR	நாட்களின் எண்ணிக்கை NO OF DAYS
22 இணைக்க வேண்டிய ஆவணங்கள் DOCUMENTS TO ATTACH. (iii. ஃஓ vii. கேள்வி ஆவணத்திலிருந்து / iii. TO vii. FROM BID DOCUMENT.) <input checked="" type="checkbox"/>										
i. <input type="checkbox"/> சான்றளிக்கப்பட்ட உத்தரவாதம் CERTIFIED INDEMNITY [CGF/102-1/IN-BB]					தனியார்துறை சார்ந்த வேலை வழங்குனர் என்றால், If Private Sector Employer,					
ii. <input type="checkbox"/> தற்போது கையிலுள்ள வேலைகள் CURRENT PROJECTS IN HAND [CGF/104/WINH]					a) <input type="checkbox"/> நிறுவனத்தின் சுயவிபரம் ORGANIZATION PROFILE					
iii. <input type="checkbox"/> ஒப்பந்த நிபந்தனைகள் ஏலத்தின்படி CONDITIONS OF CONTRACT/FORM OF BID					b) <input type="checkbox"/> சட்ட ரீதியான தகுதி LEGAL STATUS OF ORGANIZATION					
iv. <input type="checkbox"/> கேள்வி அறிவிப்புக்கான அழைப்பு/ஒப்பந்த விளம்பரம் INVITATION FOR BID/TENDER NOTICE					c) <input type="checkbox"/> கம்பனியின் விபரங்கள் ARTICLES OF COMPANY					
v. <input type="checkbox"/> கேள்வி தரவு /அட்டவணை BIDDING DATA / SCHEDULE					d) <input type="checkbox"/> நிதிஉதவிக்கான சான்று EVIDENCE FOR FUNDING					
vi. <input type="checkbox"/> ஒப்பந்த தரவு /அட்டவணை CONTRACT DATA / SCHEDULE										
vii. <input type="checkbox"/> பிணைமுறி மாதிரி BID SECURITY FORMAT										
உண்மையானது சரியானதும் என அங்கீகரிக்கப்பட்ட பிரதிகள் இணைக்கப்பட்டுள்ளன. கோரப்பட்டால் மூலப்பிரதிகளை சமர்ப்பிக்க வேண்டும் ATTACHED ALL COPIES ENDORSED AS TRUE & CORRECT. ORIGINALS SHOULD SUBMIT, IF REQUESTED.										
பிணை முறி சேகரிக்கும் முறை MODE OF COLLECTION OF GUARANTEE			நேரடியாக BY HAND		பதிவுத்தபால் BY REGISTERED POST		சுரியர் மூலம் BY COURIER		வேறு OTHER	
ஒரு பிரதிநிதி தனிப்பட்ட முறையில் சேகரிப்பதாயின் அந்த நபரின் பெயர், தே.அ.அ.இல மற்றும் மாதிரி கையொப்பத்துடன் கூடிய அங்கீகார கடிதத்தை அனுப்பவும் IF A REPRESENTATIVE COLLECTS THE SECURITY, UNDERSIGNED SHOULD SEND A PERMISSION LETTER WITH THE REPRESENTATIVE NAME, NIC NO & SPECIMEN SIGNATURE.										
<b>E) அங்கீகரிக்கப்பட்டவரின் கையொப்பம் (பதிவு செய்யும் போது அறிமுகப்படுத்தியவர்) AUTHORIZED SIGNATORY (INTRODUCED WHEN REGISTRATION)</b>										
23 பெயர் ஒரே வழக்கில் (ஒரே உரிமையாளர்/இயக்குனர்) NAME In case of sole (Sole Proprietor/Director)			பதவி DESIGNATION		தே.அ.அ.இல. NIC NO.		கையடக்கத் தொலைபேசி MOBILE NO.		கையொப்பம் SIGNATURE	
24 திகதி DATE			திகதி DATE	மாதம் MONTH	ஆண்டு YEAR	25 நிறுவன முத்திரை COMPANY SEAL/ RUBBER STAMP				

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## CONSTRUCTION GUARANTEE FUND

## I N D E M N I T Y

*(for Bid Bond/Guarantee/Security only)*

ISSUE OF A BID BOND/GUARANTEE/SECURITY

DATE: \_\_\_\_\_

Project (Contract) : \_\_\_\_\_

Project (Contract) Bid No: \_\_\_\_\_

Employer (Client) : \_\_\_\_\_

Further to our application for the issue of a Bond/Guarantee/Security for the above mentioned project, we confirm and irrevocably agree by this indemnity to comply with and not to revoke the following conditions.

- 1) We have clearly read and understood the philosophy & methodology of the Bond/Guarantee issued by the CGF to the client/Employer on behalf of our company together with explanatory notes and this indemnity is an undertaking and a binding to comply CGF conditions / rules & regulations when providing Bond/Guarantee/Security to the above mentioned project.
- 2) We irrevocably agree to fulfil all obligations laid down in the Conditions of Contract, Specifications, Drawings, terms in the agreement, Rules & Regulations laid down by the Client/Employer and when evaluating the application if found errors, CGF to rectify as per the documents related to contract and further any RISK of our performance or/and the project, to pledge securities in any form at any stage to minimize such RISK to CGF.
- 3) Notify the CGF of any changes /amendments /improvements with regards to;
  - a) Business Registration, status and the Directors of the Company (Support with certified copies of the returns from the Registrar of Companies/or from Authorized Officer/ Company Secretary as the case may be).
  - b) Memorandum of Articles of the organization and the Share Capital, updated information of the organization.
  - c) To inform the CGF any changes to CIDA Record book and the membership of any recognized organization in the construction industry, contact documents, scope of work, payments, obligations of the Client/Employer or Contractor, violation of terms & conditions by the Client/Employer or contractor or disputes/discrepancy/ constraints related to the project.
  - d) To submit the tender results, awards, Bonds/Guarantee/Securities taken from CGF or any other source.
- 4) We hereby exempt you from any liability or obligation to issue a Performance Bond or/and a Mobilization Advance Guarantee if we are selected but found comparatively lower than the other bid prices submitted by other Contractors unrealistic as per the technical evaluation made by CGF or/and due to poor performance of projects in hand. We further agree to pay immediately to the CGF the full value of the Bid Bond if it is called upon, for whatever reason.
- 5) We agree to submit Tender Results of this project, and any other information related to this Bond and to comply any request made by Employer/TEC/TB to extend within the validity of Bid Bond/Security and fully responsible to bear RISK of CGF.
- 6) We agree that if the Client/Employer makes a demand on the CGF for payment on the Bond/Guarantee/Security or for any other reason affect CGF financially, then the amount and any other charges deemed to be necessary and requested/demanded by the CGF shall be paid by us. Failing to make this payment within 07 days of your being notified of the request/ Demand, the CGF shall treat the issue as a dispute and would refer to a sole Arbitrator appointed by the CGF and proceedings will conduct in accordance with the Arbitration Act No 11 of 1995 or take legal action, to recover such dues with commercial interest prevailing at the date of when the refund was due (compound interest) until payment is made.
- 7) We agree that the levies, and any other reimbursements paid to the CGF in respect of this Project will not insist to refund to us.
- 8) We agree to return the original Bond/Guarantee/Security and understand that this Bond/Guarantee/Security becomes automatically null and void once expired and that the liability of CGF is extinguished completely whether the original of the guarantee is returned or not.
- 9) We agree that we have a valid CIDA registration and when necessary will revalidate to cover the contract defects liability period. Failing which we indemnify the CGF of all claims, damages and/or liabilities.
- 10) We undertake to accept contract/s within our capacity. However, if we are successful in the Bid and if it is in excess of our capacity and due to this barrier/cause if requested by the CGF we undertake to pay the value of the Bid Bond/Guarantee/Security in full and any other charges deemed to be.

SIGNED BY THE AUTHORIZED PERSON OF THE COMPANY

COMPANY :  
SIGNATURE :  
NAME :  
DESIGNATION :  
NIC No :

SEAL

ATTESTED &amp; SIGNED IN MY PRESENCE

ATTORNEY- AT- LAW SIGNATURE :  
NAME :  
BASL NO : SC ENROLMENT NO:  
MOBILE : LAND :  
EMAIL :  
ADDRESS :

SEAL

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**අද දින වන විට අත ඇති වැඩ හා ඉදිරිපත් කල හා ඉදිරිපත් කිරීමට යෝජිත ලංසු තොරතුරු (පසුගිය වසර 02 තුළ)**  
**WORK IN HAND - AS AT TODAY AND PROJECTS ALREADY BID AND BIDDING UNDER PROCESS (During last 02 years)**

**A අද දින වන විට අත ඇති වැඩ**

CIDA වාර්තා පොතේ "වැඩ විස්තරය" යටතේ වැඩ ආරම්භය හා නිමකිරීමේ තොරතුරු සඳහන් පිටු අමුණන්න (පිටපත)

**WORK IN HAND - AS AT TODAY**

Please attach pages (copies) of CIDA Record Book for "Record of Work" as filled at the time of commencement & completion

අ. අ. S N	ව්‍යාපෘතිය Project	කාර්යසාධන/ අත්තිකාරම් ඇපකර ලබාගත් ආයතනය Source of Performance/ Advance Guarantee	සේවා යෝජකයා Employer	ව්‍යාපෘති වටිනාකම රු.(ම) Contract Value Rs(M)	අද දිනට ප්‍රගතිය Progress as at today		වර්තමාන තත්වය (පහත සටහන බලන්න*) Present Status (See note below*)	නිම කිරීමට බලාපොරොත්තු දිනය Expected date of Completion	වෙනත් කරුණු Remarks
					භෞතික % Physical %	මූල්‍යමය රු.(ම) Financial Rs(M)			

**B ඉදිරිපත් කල හා ඉදිරිපත් කිරීමට යෝජිත ලංසු සහ ප්‍රධානිය කිරීමට යෝජිත හා සුදුසුකම් ලත් ලංසු තොරතුරු**

**PROJECTS ALREADY BID & BIDDING UNDER PROCESS AND PROPOSED TO AWARD & ELIGIBLE BIDS**

අ.අ. S N	ව්‍යාපෘතිය Project	ලංසු ඇපකර ලබාගත් ආයතනය Source of Bid Bond	සේවායෝජක Employer	ව්‍යාපෘති වටිනාකම රු.(ම) Contract Value Rs(M)	වර්තමාන තත්වය (පහත සටහන බලන්න*) Present Status (See note below*)	වැඩ ආරම්භ කල හැකි වකවානුව (මාසය) Commencement will be (Month)	වෙනත් කරුණු Remarks

සටහන: ඉල්ලා සිටියහොත් බිල්පත් ගෙවීම් සාරාංශ ඉදිරිපත් කල යුතුයි .

Note : If requested, please be ready to forward summary of Bill Payments

.....  
දිනය Date

.....  
කොන්ත්‍රාත්වරයාගේ අත්සන Signature of the Contractor

**සටහන /NOTE**

වර්තමාන තත්වය: 1.ප්‍රදානය කිරීමට අපේක්ෂිත 2.සුදුසුකම් නොලත් 3.සුදුසුකම් ලත් 4.ප්‍රදානය කරන ලද 5.ක්‍රියාත්මක වෙමින් පවතී 6.සේවායෝජකයා විසින් අවසන් කරන ලදී 7.අන්‍යෝන්‍ය වශයෙන් අවසන් කරන ලද 8.වැඩ අත්හිටුවීම 9.සම්පූර්ණයි 10.සම්පූර්ණ කර භාර දෙන ලදී 11.සම්පූර්ණ කල සහ DLP කාලය

**Present status:** 1.Pending for award 2.Not qualified 3.Qualified 4.Awarded 5.Ongoing 6.Terminated by Employer 7.Mutually Terminated 8.Suspention of work 9.Completed 10.Completed & handed over 11.Completed & DLP period

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# Construction Guarantee Fund (CGF)

Guidance to Contractors

## FIELD/SITE INVESTIGATION REPORT (FIR)

Before bidding for any project advise you to visit the proposed site, after reading the press/tender/bid notice or/and going through the free document available with the Employer, to take down necessary notes to satisfy before purchasing the Bid Document.

Site information should cover following areas.

1. Suitability of the location to the project
2. Nature of the land (Geography)
3. Easy access and heavy vehicle movement
4. Environmental conditions
  - a. Soil conditions (filled/marshy/unsuitable soil/need excavation)
  - b. Site conditions (steeply, sloping, flat, low area/ prone to land slide)
  - c. Environmental impact (e.g. flood/disaster)
  - d. Ground water table
  - e. Rock at the site
  - f. Weather during construction
  - g. Environmental impact during implementation
5. Material of unknown party
6. Site clearance for construction
7. Physical obstructions (buildings/ occupied)
8. Working hour restrictions
9. Restrictions on dust/noise/ vibration/ blasting
10. Availability of materials and distance
11. Surrounding for Construction
12. Disposal of waste/ debris
13. Removal of utility services (underground/ overhead cable, pipes, etc.)
14. Easy access to services (water, electricity, sewerage etc.)
15. Space for temporary office/stores/labour camp/sanitary facility, etc.
16. Prevailing structures and conditions
17. Division secretary and police area
18. Fence, safety, traffic control requirements
19. Any improvement/ variations before commencement of work
20. Any bypass required
21. Demolishing of structures
22. Adjoining structures which may harmful/ dangerous